

# LOUDONVILLE UNITED METHODIST CHURCH

## *Outreach-Nurture Committee Mission Manual*

### 8. Coffee Fellowship

- A. Champion: Sandy Esto & Pat Hunter
- B. What we do: Provide coffee, tea, and other refreshments and snacks
- C. Who does it: Each month a different church committee provides this fellowship
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| 1. <b>January:</b> Education               | 7. <b>July:</b> Trustees                 |
| 2. <b>February:</b> Staff-Parish Relations | 8. <b>August:</b> UMW                    |
| 3. <b>March:</b> Administrative Council    | 9. <b>September:</b> Memorial            |
| 4. <b>April:</b> Outreach-Nurture          | 10. <b>October:</b> Nominations          |
| 5. <b>May:</b> Worship                     | 11. <b>November:</b> Permanent Endowment |
| 6. <b>June:</b> Choir                      | 12. <b>December:</b> Finance             |
- D. How often we do it: Once a week
- E. When we do it: Every Sunday, from 10:00 until 10:25
- F. Where we do it: In the overflow area between the Sanctuary and the Parlor
- G. Why we do it: Welcome new faces, and enjoy fellowship with all
- H. Who we do it for: All who attend
- I. How we pay for it: Funded by the sponsoring committee and their members
- J. How we do it:
1. The Outreach Nurture committee will provide a reminder to the sponsoring group twice before the time to serve arrives.
  2. The reminder will include a copy of this page, which lists the steps needed to successfully complete the job.
  3. Be ready to serve by 10:00
  4. Make coffee and hot water
  5. Bring and set out snacks and other refreshments as desired
  6. Provide cups, napkins and other items as needed
  7. Upon completion (perhaps after church) clean up the area, wash the coffee pots, discard the trash and wipe down the table

